

## Frequently Asked Questions

**Q:** Where are the workshops being held?

**A:** The workshops are being held at the Belfast campus of the University of Ulster, which is on York Street, in the Cathedral Quarter of the city.

**Q: Where can I find parking?**

**A:** We do not have allocated parking available. You will need to find public parking.

**Q: What is the schedule for our presentations?**

**A:** The presentations for one hour, and are schedule on:

Tuesday, October 20<sup>th</sup> at 2:00pm-3:00pm and 3:30pm-4:30pm

Wednesday, October 21<sup>st</sup> at 8:30am-9:30am and 10:00am-11:00am

Individual companies are scheduled:

Tuesday 2:00pm MUZU.tv (Room 82D23)  
decaWave (Room 82D24)  
SiSaf (Room 82D25)

Tuesday 3:30pm Kainos (Room 82D23)  
B-Secur (Room 82D24)  
Kinometrics (Room 82D25)

Wednesday 8:30am Dial2DO (Room 82D23)  
NTERA (Room 82D24)  
Sentry Wireless (Room 82D25)

Wednesday 10:00am Locle (Room 82D23)  
Redmere (Room 82D24)  
Vertical Wind Energy (Room 82D25)

**Q: Where do I register?**

**A:** There will be an ITLG registration desk outside of the workshop rooms (82D23-82D27) of the University of Ulster. Please plan to register *at least 30 mins prior* to your scheduled presentation. You will be given name badges. Room 82D26 is available for all companies prior to their presentation. Coffee and WiFi will be available.

**Q: What facilities are available for presentation?**

A: Please bring your own presentation material, on your own laptop. There will be an LCD projector available for display. Plan on setup 2-3 mins before your scheduled presentation. Other than WiFi, Internet access will *not* be available during the presentation.

**Q: Should I bring NDAs?**

A: All delegates and attendees at the presentation sessions understand and accept the confidentiality of material presented and ensuing discussions. However, it is neither customary or expected that formal NDAs are required.

**Q: Should I bring copies of my presentation?**

A: No. But please provide a PDF file of your presentation. You can email, or provide a copy on USB memory stick or CD.

**Q: What should I expect from the workshop?**

A: The workshop is an opportunity to “ask” ITLG and the delegation for help in taking your business to world stage. You will be received immediate feedback from the delegation during your presentation and in any Q&A sessions immediately following. In addition we will be providing you with a written report of our evaluation, with specific comments that are designed to help you raise the game. That feedback should be available within twenty business days of completion of the workshops.